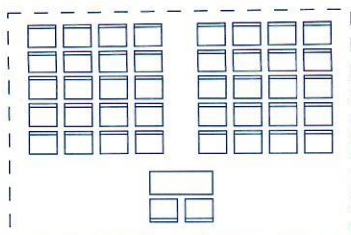




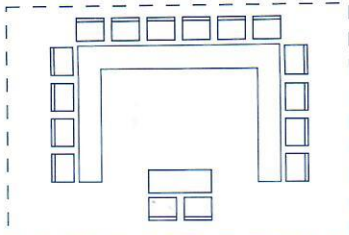
ROOM LAYOUTS

THEATRE



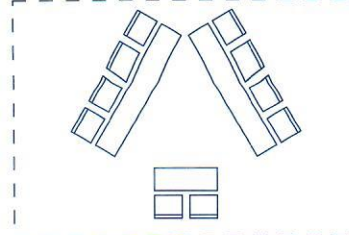
With its optimum use of space, this layout is ideally suited for presentations to 20 or more

U-SHAPE



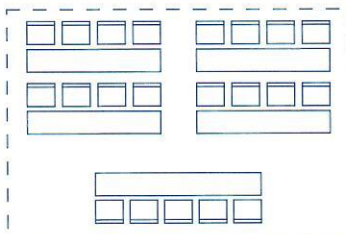
A popular arrangement for training programmes or presentations

V-SHAPE



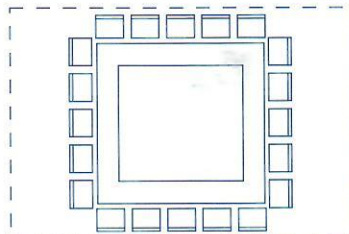
Suitable for smaller meetings and presentations

CLASSROOM



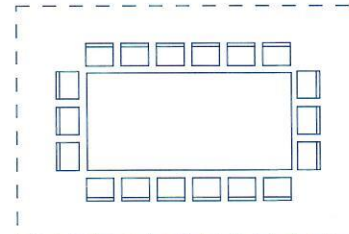
The ideal seating plan for formal working meetings

HOLLOW SQUARE



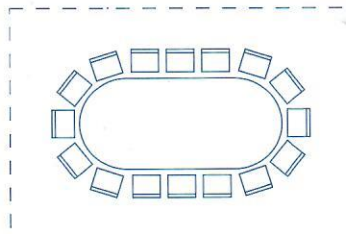
Most suited to formal meetings where no audio-visual aids are needed

BOARDROOM



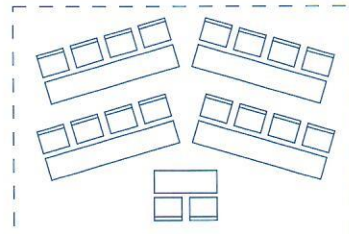
Suitable for formal meetings or seminars

OVAL



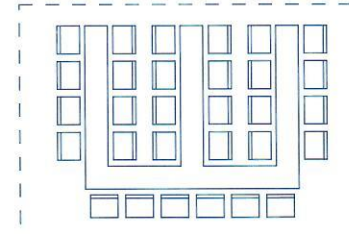
Ideally suited for small dinners or functions

HERRINGBONE



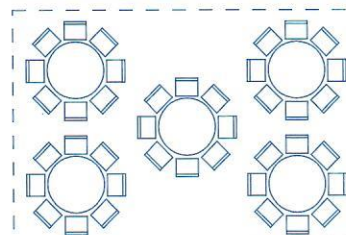
The slightly angled seating arrangement makes this style popular for informal meetings

TOP TABLE & SPRIGS



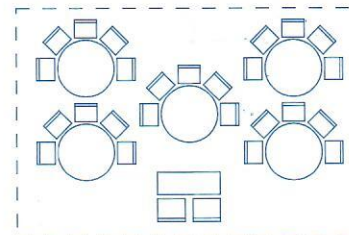
The classic arrangement for larger functions including formal dinners and wedding receptions

BANQUET



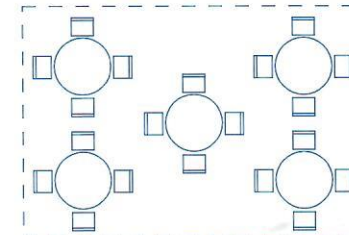
Useful when space is at a premium and to create a pleasant social atmosphere

CABARET



Ideal for formal lunches and dinners where there is a guest speaker

INFORMAL



The most popular and flexible arrangement for cocktail parties, buffets and receptions